

CARL SANDBURG COLLEGE
(621st Meeting)
Regular Meeting – December 18, 2007

PUBLIC HEARING: The public hearing on Tax Levy 2007 was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Tuesday, December 18, 2007, at 6:45 p.m.

ROLL CALL: Present: Mr. Bill C. Robinson, Chairperson
Dr. D. Wayne Green
Rev. Jon A. Sibley, Sr.
Ms. Shalane Worden, Student Trustee
Ms. Barb Kirchgessner, Faculty Representative
Ms. Lori Shay, Staff Representative
Absent: Mr. Jack P. Ball, Vice Chairperson
Mr. John T. Huston, Secretary
Mr. Michael T. Bavery
Mr. Thomas H. Colclasure

CONCLUSION: The Public Hearing concluded at 6:49 p.m.

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Tuesday, December 18, 2007, at 7:00 p.m.

ROLL CALL: Present: Mr. Bill C. Robinson, Chairperson
Mr. John T. Huston, Secretary
Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Rev. Jon A. Sibley, Sr.
Ms. Shalane Worden, Student Trustee
Ms. Barb Kirchgessner, Faculty Representative
Ms. Lori Shay, Staff Representative
Absent: Mr. Jack P. Ball, Vice Chairperson

Others Present: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Mr. Tony Bentley, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Lisa Hanson, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Debra Miller, Mr. Steve Norton, Mr. Mark Pfleiger, Mr. Jim Rich, Dr. Lori Sundberg, Dr. Connie Thurman, Mr. Mike Walters, and Ms. Lauri Wiechmann. Faculty: Ms. Janet LaDage. Guest: Dan Alcorn

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Item from the Floor: Chairperson Bill Robinson presented a Resolution to Mr. Larry Benne, Vice President of Academic Services, thanking him for his dedicated years of service to Carl Sandburg College.

Resolution-Benne: Mr. John Huston moved and Mr. Mike Bavery seconded to approve the Resolution honoring Mr. Larry Benne upon his retirement from Carl Sandburg College.

MOTION: Voice vote – motion carried.

Consent Agenda-General: Rev. Jon Sibley, Sr. moved and Dr. D. Wayne Green seconded to approve the following items under the Consent Agenda-General:

- amended minutes of November 15, 2007, meeting of the Board,
- checks as written, signed, and dispersed for the month of November 2007,
- Industrial Control Technology Advisory Committee Members for a two-year time period effective January 1, 2008: Chris Borman, Chuck Brooks, Bill Cupples, Louie Foster, Don Gillenwater, Loren Greenfield, G. David Hunter, Jeff Hutton, Rick Ivie, Joe LaFeber, Joe Mangieri, Peggy Miller, Bob Pritchett, Tom Reynolds, and Joyce Taylor,
- dates of January 11, 2008, and January 12, 2008, as Board of Trustees Retreat Meetings (to be held in the A. Lewis Long Conference Room, E200, Galesburg, Illinois),
- designated the fourth Thursday of each month at 7:00 p.m. as the time to hold its regular Board meetings during Calendar Year 2008. The meetings will be held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, with the exception of July and October meetings held at The Branch Campus in Carthage, Illinois, and the April meeting held at The Extension Center in Bushnell, Illinois, unless otherwise designated by the Board of Trustees,
- Closed Minutes:
 1. **Release** the closed minutes of: April 21, 2005, September 22, 2005, January 14, 2005, and May 15, 2007, and September 27, 2007 (Session #1).
 2. **Not release** the closed minutes of: April 21, 2005, May 24, 2005, June 23, 2005, July 22, 2005, July 28, 2005, August 25, 2005, October 27, 2005, November 15, 2005, December 15, 2005, January 13, 2006, January 26, 2006, February 23, 2006, March 23, 2006, April 27, 2006,

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May 23, 2006, June 22, 2006, July 27, 2006, August 24, 2006, September 28, 2006, October 26, 2006, November 14, 2006, December 14, 2006, January 25, 2007, February 25, 2007, March 19, 2007, March 22, 2007, April 26, 2007, June 28, 2007, July 26, 2007, August 23, 2007, September 27, 2007 (Session #2), and October 25, 2007,

- destruction of verbatim audio CD's of Closed Session meetings from: January 2004 through May 2006, as all the criteria for destruction of these CD's under the amended Public Act 93-523, of the Open Meetings Act, has been met.

MOTION:

On roll call vote, six members voted "Aye"; none voted "Nay"; one absent. Motion carried. Student Trustee voted "Aye"; Faculty Representative voted "Aye"; Staff Representative voted "Aye."

Consent Agenda-Personnel: Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded to approve the following items under the Consent Agenda-Personnel:

- employment termination of Mr. Matthew Mitchell, Second Shift Security Guard, effective November 15, 2007,
- employment of Mr. David Tabb, Second Shift Security Guard (union eligible), reflecting Physical Plant, Level I, Address 2, at an annual salary of \$18,150, prorated, effective January 1, 2008,
- employment of Mr. Joseph Pietrantonio, Security Supervisor (union exempt), reflecting Mid-Management, Level II, Address 3, at an annual salary of \$26,410, prorated, effective January 1, 2008,
- employment of Ms. Teresa Courtright, Full-time Dental Hygiene Faculty Member (union eligible), Master's plus 8 year experience, at an annual salary of \$41,030, prorated, with a mandatory summer contract effective January 2, 2008.

MOTION:

On roll call vote, six members voted "Aye"; none voted "Nay"; one absent. Motion carried. Student Trustee voted "Aye"; Faculty Representative voted "Aye"; Staff Representative voted "Aye."

Financial Reports:

Dr. D. Wayne Green moved and Rev. Jon Sibley, Sr. seconded that the minutes reflect receipt of the financial reports.

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MOTION: On roll call vote, six members voted “Aye”; none voted “Nay”; one absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

Mini-Treat-
West Central Illinois-
Looking Forward:

Mr. Dan Alcorn, GREDA Chairperson, presented to the Board a brief overview of a report that was prepared by the Illinois Institute for Rural Affairs with a grant from the U.S. Economic Development Administration and the Workforce Investment Board of Western Illinois.

Final Tax Year 2007
Levies:

Dr. D. Wayne Green moved and Mr. Tom Colclasure seconded to approve a resolution and certificates adopting the Annual Tax Levy by Community College District Number 518. The amounts shall be certified and filed with each County Clerk in the District. The effect of growth in our tax base (EAV) translates into a projected district wide increase in our total levy, including bonded indebtedness, of \$540,906 or 7.31%. The Final Tax Year 2007 Projections includes provisions for:

1. .0318¢ in Tax Equity as provided for in Charter 110 ILCS 805/3-14.3.
2. Bond levies (long-term debt instruments) recently implemented to enable the College to achieve major improvements in the areas of projects included in the Guaranteed Energy Savings Contract (GESK) Phases.
3. A break down of our Social Security/Medicare Insurance Levy in accordance with the law.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay”; one absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative voted “Aye.”

PRESIDENT: President Schmidt reported that he was very pleased with the recent Employee Holiday Luncheon and the Ceremony for the Wall of Honor Inductees. He said that the Wall of Honor Mural was also re-dedicated and that the artist Mr. Werner Buser was in attendance.
He reported that Mr. Bill Robinson, Mr. Tom Colclasure, and Ms. Shalane Worden will attend the upcoming ACCT Summit in Washington D. C. on February 10-13, 2008.

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President Schmidt said that he will be participating in the Strategic Planning Process for the City of Galesburg. One of their main focuses will be Downtown Galesburg. The City and the Galesburg Downtown Council have retained the firm of Massey and Massey Associates to help with the development of downtown. The future Railroad Hall of Fame will bring visitors to the community and the vision is to have these visitors enjoy other areas of the City and the surrounding area.

President Schmidt reported that he recently participated in a Higher Ed Workshop with Johnson Control and was on a discussion panel. He thanked the Foundation for sponsoring his trip.

President Schmidt stated that the Board of Trustees will hold a Board Retreat at the Main Campus on January 11 and 12, 2008. Lastly, he wished Mr. Larry Benne congratulations and best wishes on his retirement.

VICE PRESIDENT OF
ACADEMIC SERVICES:

Mr. Larry Benne thanked everyone for honoring his retirement with a Resolution. He said that he has appreciated working at Carl Sandburg College and for the Board of Trustees.

VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton reported that Student Services wrapped up this semester and the vast majority of grades are out. Registration is alive and well. CSC continues to seek coaches for the Soccer Teams. Norton said that the Men's and Women's Basketball teams welcome everyone to attend their games. They appreciate your support. He reported that a Dance Team/Club Team has been formed and they are busy practicing. They are going to perform at a few basketball games.

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Lori Sundberg reported that the Employee Benefits Fair held on December 7 was well attended. She thanked the HR Department for preparing the Fair. Sundberg said that she attended a Workshop in Monticello with Ms. Carissa Murphy on how other colleges are Developing Curriculum and Entrepreneurship.

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ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Sally Day and Ms. Debra Miller.

FACULTY
REPRESENTATIVE:

Ms. Barb Kirchgessner reported that Ms. Jill Johnson spoke at the Ninth District Domestic Violence Seminar and that Ms. Lisa Mohr continues to display student's art on campus.

STAFF
REPRESENTATIVE:

Ms. Lori Shay said that Mr. Phil Jennings, Retention Specialist, reported that from January 2, 2007, through November 30, 2007, the CSC Retention Hotline had 1,078 hits. It appears that students are taking advantage of this very helpful tool. Shay reported that on December 6 the Adult Learning Center had their Annual Holiday Potluck, one potluck was held at 11:00 a.m. and another at 6:30 p.m. for both daytime and evening students. Attendance Awards were presented as well as, Academic Achievement Awards. Shay said that due to maintenance work that is expected to begin at the Adult Learning Center and the Student Success Center, some employees will be moving to the ASC. The ASC wants to welcome them to their area.

Closed Session
8:05 p.m.:

Mr. Mike Bavery moved and Mr. Tom Colclasure seconded a request for a Closed Session to discuss the performance and compensation of specific employees of the public body; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, six members voted "Aye"; none voted "Nay"; one absent. Motion carried. Student Trustee voted "Aye"; Faculty Representative voted "Aye"; Staff Representative voted "Aye."

RECONVENE
8:44 p.m.:

The Regular Meeting of the Board reconvened at 8:44 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson
Mr. John T. Huston, Secretary
Mr. Michael T. Bavery
Mr. Thomas H. Colclasure
Dr. D. Wayne Green

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Present: Rev. Jon A. Sibley, Sr.
Ms. Shalane Worden, Student Trustee

Absent: Mr. Jack P. Ball, Vice Chairperson
Ms. Barb Kirchgessner, Faculty Representative
Ms. Lori Shay, Staff Representative

Dual Credit: President Tom Schmidt distributed a sheet on Dual Credit.

ADJOURNMENT

8:46 p.m.:

Mr. Mike Bavery moved and Rev. Jon Sibley, Sr. seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.